

RECORD OF PROCEEDINGS

Held Tuesday, December 10, 2024

The Pandora Village Council met in Regular Session on Tuesday, December 10, 2024, at 7:00 PM at the Municipal Building, with Council President, Rick Fricke, presiding.

Members Present: Burkholder, Eisenbach, Dettrow, Fricke, Braidic, Gray
Members Absent: None

Also in attendance: Village Administrator, Rick Morrison/Fiscal Officer, Kimberly Reese/Solicitor, Scott Basinger.

Guest Present: Nancy Hovest, Scott Meyer

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Eisenbach, seconded by Mr. Gray, to approve the November 26, 2024 Minutes. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the bills as presented; non-payroll of \$17,782.26 and payroll of \$19,601.80 for a total of \$37,384.06. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Gray, to approve the Fund Summary, Bank Reconciliation and Bank Balance Reports for November, 2024. Voting: All Yea.

Motion was made by Mr. Eisenbach, seconded by Ms. Dettrow, to approve the Revenue and Appropriation Summary Reports for November, 2024. Voting: All Yea.

Resolution No.2024-733: A RESOLUTION RETAINING ATTORNEY SCOTT L. BASINGER AS VILLAGE SOLICITOR FOR THE VILLAGE OF PANDORA FOR THE 2025 YEAR. Motion was made by Mr. Burkholder, seconded by Mr. Gray, to adopt Resolution No. 2024-733 as read. Voting: All Yea.

Fiscal Officer, Kimberly Reese, presented to Council an amendment to the 2024 Appropriation Resolution. This amendment reallocates \$2,170 in the Water Fund. Motion was made by Mr. Gray, seconded by Ms. Dettrow, to approve the amendment as presented. Voting: All Yea.

Council reviewed the 2025 Temporary Appropriations prepared by Fiscal Officer, Kimberly Reese. Motion was made by Mrs. Braidic, seconded by Mr. Gray, to approve the Temporary Appropriations for the first quarter of 2025, or until such time as the Annual Appropriation Resolution is adopted. General Fund-\$236,556.02; Street Construction Maintenance/Repair Fund-\$37,499.02; State Highway Fund-\$14,450.00; Park Fund-\$1,750.00; Drug Law Enforcement Fund-\$200.00; Water Tower Replacement ODOD-SLFRF Fund-\$207,930.89; Water Tower Replacement ODOD-ARPA Fund-\$500,000.00; Enforcement & Education Fund-\$200.00; Fire Levy Fund-\$14,200.00; Income Tax Fund-\$127,722.00; Water Operating Fund-\$166,855.01; Sewer Operating Fund-\$135,422.01; Community Center Operating Fund-\$32,803.00; Storm Water Fund;\$5,000.00. Total:\$1,480,587.95. Voting: Burkholder-Nay; Eisenbach-Yea; Dettrow-Yea; Braidic-Yea; Gray-Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Gray, to set the 2025 Sidewalk Repair Budget at \$25,000. Voting: All Yea.

Due to the Christmas holiday, there will not be a Council meeting held on December 24, 2024. Motion was made by Mr. Burkholder, seconded by Mr. Gray, to authorize the Fiscal Officer to pay any and all bills due and payable on or before December 31, 2024 as well as make any required amendments to the Appropriation Resolution and Certificate of Estimated Resources. Voting: All Yea.

Scott Meyer, Riley Township Trustee, was present to give a summary of a meeting held with Dan and Stephanie Rader, owners of the building that the library space is leased from. Also in attendance was Greg Amstutz, Riley Township Trustee and Councilman, Paul Burkholder. A request from the Library Board for new carpet was discussed as well as

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façade repairs that the Raders are having done to the building. The Raders stated that they may be selling the building in 3-5 years. Raders will get a quote for new carpeting and speak with the library director in regards to any other requests they may have.

Fiscal Officer, Kimberly Reese, discussed with Council that she received notice from the current website designer that he is no longer going to provide this service as of May, 2025. It was discussed to try to find another individual or look at getting a new website ran by a company to not continue to have an issue with individuals no longer wanting to do this for the village. Also discussed was a notification received from the current utility billing software provider that the current software will be retired December 31, 2026 and a decision must be made by June 30, 2025 if the village will convert to this provider's new system or move to another provider. Fiscal Officer Reese will research the new system as well as other utility billing providers.

Village Administrator, Rick Morrison, presented the following report; (1) Phoenix Fabricators have been working on the insulation at the water tower as well paint touch up.

Motion was made by Mr. Eisenbach, seconded by Ms. Dettrow, to move into Executive Session to discuss employee compensation. Voting: All Yea. (7:55 PM). Motion was made by Mr. Burkholder, seconded by Ms. Dettrow, to move from Executive Session to Regular Session. Voting: All Yea. (8:08 PM).


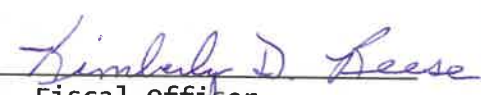
Motion was made by Ms. Dettrow, seconded by Mrs. Braidic, for Scott Stant to receive one-fourth of the proposed grade wage increase, per the Archer Company Job Classification Grade Listing, which would be \$0.46.

Scott Stant	\$0.46 Increase	\$30.84 Per Hour
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This wage increase will be effective with the second pay in January, 2025, which begins on December 30, 2024. Voting: All Yea.

The grade wage increase for Scott Stant will continue each year, at a minimum of the stated grade wage increase amount, or until the grade level is met, not including other additional wage increases.

With no further business to discuss, the meeting was adjourned upon a motion by Mrs. Braidic, seconded by Mr. Gray. Voting: All Yea.

SIGNED:  Mayor	SIGNED:  Fiscal Officer
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