

RECORD OF PROCEEDINGS

Held _____ Tuesday, November 12, 2024

The Pandora Village Council met in Regular Session on Tuesday, November 12, 2024, at 7:00 PM at the Municipal Building, with Mayor, Jeremy Liechty, presiding.

Members Present: Burkholder, Eisenbach, Dettrow, Fricke, Braidic, Gray
Members Absent: None

Also in attendance: Chief, Scott Stant/Village Administrator, Rick Morrison/Fiscal Officer, Kimberly Reese/Solicitor, Scott Basinger.

Guest Present: Nancy Hovest

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Burkholder, seconded by Ms. Dettrow, to approve the October 22, 2024 Minutes with one correction. Voting: All Yea.

Motion was made by Mr. Eisenbach, seconded by Mr. Gray, to approve the bills as presented; non-payroll of \$36,171.67 and payroll of \$37,107.96 for a total of \$73,279.63. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the Fund Summary, Bank Reconciliation and Bank Balance Reports for October, 2024. Voting: All Yea.

Motion was made by Mr. Gray, seconded by Mrs. Braidic, to approve the Revenue and Appropriation Summary Reports for October, 2024. Voting: All Yea.

Motion was made by Mr. Fricke, seconded by Mr. Eisenbach, to approve the current credit card statement in the amount of \$262.38. Voting: All Yea.

Council reviewed the current Fire Agreement with the Riley Township Trustees that expires on December 31, 2024. After discussion on the agreement, it was tabled until the next regular scheduled Council meeting for further review by Solicitor, Scott Basinger, regarding an Ordinance that the agreement references.

Council reviewed a new General Warranty Deed for Inlot 688 owned by the Village of Pandora, which reflects a new legal description. Motion was made by Mr. Fricke, seconded by Mr. Gray, to authorize Mayor Liechty to execute said deed. Voting: All Yea.

Council reviewed a proposal from Bockrath & Associates Engineering for Additional Professional and Administrative Services for the Pandora Water Tower Replacement Project funded by the ODOT Water and Wastewater Infrastructure Grant (WWIG) \$500K Gap Financing DEV-203-204808 in the amount of \$60,000. Motion was made by Ms. Dettrow, seconded by Mr. Gray, to authorize Mayor Liechty to execute said agreement. Voting: All Yea.

Village Administrator, Rick Morrison, presented the following report; (1) The log jam in the creek has been removed and cleaned up. There is also a stone drive at the creek bank now that can be utilized for future clean ups as well as being used to launch canoes or kayaks. will also be getting a quote for cleaning up a jam on the South side of S.R. 12 bridge. (2) Terrian Asphalt has completed the asphalt repairs. (3) Getting a quote from Smith Paving for the manhole repairs on S.R. 12.

Motion was made by Ms. Dettrow, seconded by Mr. Fricke, to move into Executive Session to discuss employee compensation. Voting: All Yea. (7:45 PM). Motion was made by Mr. Fricke, seconded by Mr. Burkholder, to move from Executive Session to Regular Session. Voting: All Yea. (8:44 PM).

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Motion was made by Mr. Burkholder, seconded by Ms. Dettrow, to accept the recommendation of the Personnel Committee of a 4% cost of living wage increase for all employees, full and part-time. In addition to the 4% cost of living wage increase, the following employees will also receive one-fourth of the proposed grade wage increase, per the Archer Company Job Classification Grade Listing; Rick Morrison - \$0.27, Kim Reese - \$0.91, and Kyle Hall - \$0.06.

Rick Morrison	\$3,369.60 Increase	\$73,652.80 Salary
Scott Stant	\$1.17 Per Hour	\$30.38 Per Hour
Kimberly Reese	\$1.96 Per Hour	\$28.23 Per Hour
Kyle Hall	\$1.13 Per Hour	\$27.77 Per Hour
Joe Karhoff	\$1.09 Per Hour	\$28.32 Per Hour
James Hovest III	\$0.77 Per Hour	\$20.10 Per Hour
Brandon Cox	\$0.78 Per Hour	\$20.28 Per Hour
Part-Time Police	\$0.86 Per Hour	\$22.34 Per Hour

Wage increases will be effective with the second pay in January, 2025, which begins on December 30, 2024. Voting: Burkholder-Yea; Eisenbach-Yea; Dettrow-Yea; Fricke-Yea; Braidic-Yea; Gray-Nay.

Grade wage increases for the three employees stated above will continue each year, at a minimum of the stated grade wage increase amounts, or until the grade level is met, not including other additional wage increases.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Burkholder, seconded by Mr. Fricke. Voting: All Yea.

SIGNED:



Mayor

SIGNED:



Fiscal Officer