

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

Tuesday, July 9, 2024

The Pandora Village Council met in Regular Session on Tuesday, July 9, 2024, at 7:00 PM at the Municipal Building, with Mayor, Jeremy Liechty, presiding.

Members Present: Burkholder, Eisenbach, Dettrow, Fricke, Braidic, Gray
Members Absent: None

Also in attendance: Chief, Scott Stant/Village Administrator, Rick Morrison/Fiscal Officer, Kimberly Reese/Solicitor, Scott Basinger.

Guests Present: Nancy Hovest

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Gray, seconded by Mr. Eisenbach, to approve the June 25, 2024 minutes with one correction. Voting: All Yea.

Fire Department expenses as submitted by the Riley Township Trustees were reviewed from the time period of 1/18/2024-6/6/2024. Motion to approve the payment of \$6,303.25, which represents the village's share of expenses, was made by Mr. Burkholder, seconded by Mr. Eisenbach. Voting: All Yea.

Motion was made by Ms. Dettrow, seconded by Mrs. Braidic, to approve the bills as presented; non-payroll of \$57,056.51 and payroll of \$22,850.24 for a total of \$79,906.75. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to approve the Fund Summary, Bank Reconciliation and Bank Balance Reports for June, 2024. Voting: All Yea.

Motion was made by Mr. Fricke, seconded by Mr. Eisenbach, to approve the Revenue and Appropriation Summary Reports for June, 2024. Voting: All Yea.

Water Tower Replacement Project: Council reviewed the Contractor's Application for Payment No. 11, in the amount of \$201,948.92. Motion was made by Mr. Burkholder, seconded by Ms. Dettrow, to approve payment of said application. Voting: All Yea.

Council reviewed the 2025 Budget prepared by Fiscal Officer, Kimberly Reese. Motion was made by Mr. Gray, seconded by Mr. Eisenbach, to adopt the 2025 Budget for the fiscal year beginning January 1, 2025 and submit the same to the County Budget Commission for their consideration. Voting: All Yea.

Council conducted the quarterly review of Procurement and Credit Card accounts currently held by the village as well as the listing of employees that have issued cards on these accounts. Council President, Rick Fricke, signed off on the Procurement Card account and Mayor, Jeremy Liechty, signed off on the Credit Card account.

Council reviewed two, Water Forgiveness Request Forms. One resident was requesting a one-time calendar year forgiveness on their June bill due to an undetected water leak. Motion was made by Mr. Gray, seconded by Mr. Burkholder, to approve said request. Voting: All Yea. The other resident was requesting a one-time calendar year forgiveness on their June bill due to claiming that the town's water was bad that went into their swimming pool when trying to fill it. Motion was made by Mr. Fricke, seconded by Mr. Gray, to deny said request as the village's ordinance is clear that the forgiveness is only for an undetected water leak. Voting: All Yea.

Fiscal Officer, Kimberly Reese, presented to Council Auditor of State Bulletin 2024-005 which requires current employees and elected officials to complete fraud training by September 28, 2024. New employees and elected officials will be required to complete said training within 30 days of employment or taking office. Auditor of

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

Tuesday, July 9, 2024

State Bulletin 2024-003 Payment Re-Direct and Business Email Compromise Schemes was also reviewed with Council as failure to follow the guidance in this bulletin may result in an AOS finding when a loss occurs, and the employee is considered liable as a result of negligence or performing duties without reasonable care.

Fiscal Officer, Kimberly Reese, informed Council that her Notary Commission is set to expire on October 22, 2024. Council asked that she renew said Notary Commission and informed her that the village would reimburse her the costs associated with the renewal.

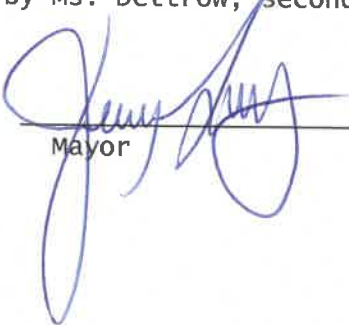
Village Administrator, Rick Morrison, presented the following report; (1) Bushes have been trimmed and trimming has begun on the Hilty Faithful Foundation side of the creek bank. (2) will begin installing meter pits at some properties next week so that there is an accessible shut off for the village. (3) New water tower is progressing. (4) The siren on Jefferson Street is currently only working for tornado alerts. To bring the internal board up to date would cost \$4,617 to also work for fire alerts. There are currently two other sirens in town that work for both fire and tornado alerts. There will be a third siren put on the new water tower when completed that will also work for both. It was the consensus of Council to not have the Jefferson siren upgraded for fire alerts.

Mayor Liechty reviewed with Council additional resident surveys that the village received. He also discussed with Council potential wind screens and benches for the pickleball courts. Mayor Liechty will be researching available grants for tennis courts.

Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to move into Executive Session to discuss the potential purchase of real estate. Voting: All Yea. (8:33 PM). Motion was made by Mr. Burkholder, seconded by Mr. Gray, to move from Executive Session to Regular Session. Voting: All Yea. (8:41 PM).

With no further business to discuss, the meeting was adjourned upon a motion by Ms. Dettrow, seconded by Mrs. Braidic. Voting: All Yea.

SIGNED:


Mayor

SIGNED:


Fiscal Officer