

RECORD OF PROCEEDINGS

Minutes of _____

Regular

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____

Tuesday, May 28, 2024

The Pandora Village Council met in Regular Session on Tuesday, May 28, 2024 at 7:00 PM at the Municipal Building with Mayor, Jeremy Liechty, presiding.

Members Present: Burkholder, Eisenbach, Dettrow, Fricke, Braidic, Gray
Members Absent: None

Also in attendance: Village Administrator, Rick Morrison / Fiscal Officer, Kimberly Reese/ Solicitor, Scott Basinger.

Guest Present: Nancy Hovest

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Gray, seconded by Ms. Dettrow, to approve the May 14, 2024 Minutes. Voting: Burkholder-Abstain; Eisenbach-Yea; Dettrow-Yea; Fricke-Yea; Braidic-Yea; Gray-Yea.

Motion was made by Mr. Eisenbach, seconded by Mrs. Braidic, to approve the bills as presented; total non-payroll of \$11,544.18 and payroll of \$10,889.20 for a total of \$22,433.38. Voting: All Yea.

Ordinance No. 618-2024: AN ORDINANCE ESTABLISHING A STORM WATER SERVICE CHARGE TO BE USED FOR CAPITAL IMPROVEMENTS, REPAIRS AND MAINTENANCE ASSOCIATED WITH THE STORM WATER INFRASTRUCTURE WITHIN THE VILLAGE OF PANDORA. Motion was made by Mr. Gray, seconded by Mr. Eisenbach, to place Ordinance No. 618-2024 on its second reading with amendments. Voting: All Yea.

Resolution No. 2024-729: A RESOLUTION OF AUTHORITY TO SELL REAL ESTATE VILLAGE OF PANDORA, OHIO. Motion was made by Mr. Fricke, seconded by Mr. Burkholder, to adopt Resolution No. 2024-729 as read. Voting: All Yea.

Motion was made by Mrs. Braidic, seconded by Mr. Gray, to approve the current credit card statement in the amount of \$567.63. Voting: All Yea.

Attorney, Nick Gerschutz, via phone call, provided an update to Council regarding the purchase of the Hilty Home property by the village. His office is currently working on preparing the closing documents to close by the end of this week. Total amount that the village will need to wire to Tri County Title will be \$553,300.25 on the day of closing. The buyers of the property, from the village, were supposed to close with their bank on the same day so that both transactions would occur simultaneously. Mr. Gerschutz had just learned that this was not going to happen on the same day as the buyers bank can't meet this closing date. Due to the village being under contract with HUD the village has to follow through with the designated closing date. It was also recommended that the village purchase GAAP insurance for the additional days that the village will now own this property.

Village Administrator, Rick Morrison, presented the following report; (1) H2Ohio Grant- The application the village submitted for leak detection equipment in January, 2023 has entered the second phase of eligibility and has been reviewed and determined eligible for funding. The amount awarded to the village will be \$10,000 and the equipment cost is \$19,109 which was last quoted in 2023. (2) Park Swings- At the last Council meeting I presented information and pricing from a company Paul had reached out to for park swings. I also reached out to Jim Ridge to see if this is something he would be interested in building for the village. Jim is very interested in quoting the project. He did tell me he would not be back from vacation until June 1st if we are interested in a quote. (3) Superior Energy Solutions- Josh Recker with a local solar company has reached out to the village with an interest in attending a Council meeting to share a little bit about what they do and can provide for homeowners, businesses, agricultural, schools and municipalities. They are NOT associated or involved with large scale

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solar farms. (4) Zoning- Recently checked the Zoning Ordinance regarding driveways and found that Article 7 Yard Requirements needs clarification in wording regarding side lot clearance. Also, the word "appurtenance" needs to be added to the Definitions Section. (5) Lagoons- Received a quote from K & R Excavating and Landscaping at \$600 each time to mow at the lagoons.

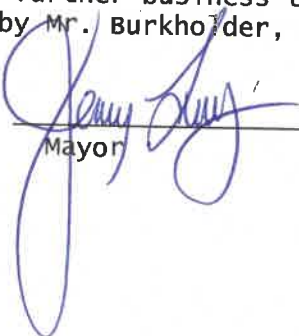
Water Tower Replacement Project: Council reviewed the Contractor's Application for Payment No. 10, in the amount of \$104,255.00. Motion was made by Mr. Gray, seconded by Mr. Fricke, to approve payment of said application. Voting: All Yea.

Fiscal officer, Kimberly Reese-Village Administrator, Rick Morrison and Mayor Liechty provided a summary of the construction meeting held earlier in the day regarding the water tower project. Highlights included; (1) There will be a new project manager in place at the end of the week as the current one is leaving the company. (2) There will be a meeting set up with Buckeye Wireless the week of June 10th. They have requested 30 days notice to remove their equipment from the old water tower to the new tower. (3) There continues to be delays with getting needed materials. The contractor has been asked to reach out to other vendors. (4) Hohenbrinks, a local contractor, has been hired as a sub-contractor for the project. (5) The new tower is to be raised and welding completed by June 10th. Once this is completed, the coating will begin. (6) The contractor has moved the Substantial Completion date to 9/26/2024 and Final Completion date to 10/26/2024. Per the bid documents, Substantial Completion date was to be 6/30/2024 and Final Completion date was to be 10/1/2024.

Fiscal officer, Kimberly Reese, presented to Council the following items; (1) Received an update from the Archer Company who is conducting the Salary Study for the village. The consultant has stated that all job evaluations are completed and placed in grades, requests for salary data has been distributed to 9 peer organizations with responses due this Friday. To date, she has received 4-5 completed responses. Those outstanding will get a follow-up email or phone call tomorrow. Next steps: Once she gets the salary data, she will compile it, compare it to Pandora wages, and calculate ranges for the grades. She is hoping to have something put together to show us in two weeks. (2) There is a meeting scheduled with Adam Cupp, UIS Insurance, to discuss options regarding possible reimbursements to employees who have spouses on Medicare and therefore not village insurance as their primary insurance. Kimberly Reese and Solicitor, Scott Basinger, will attend this meeting.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Burkholder, seconded by Mr. Gray. Voting: All Yea.

SIGNED:


Mayor

SIGNED:


Fiscal officer