

RECORD OF PROCEEDINGS

0463

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, May 26, 20 20

The Pandora Village Council met in Regular Session on Tuesday, May 26, 2020 at 7:00 PM at the Arthur-Lugibihl Community Center, with Mayor, Jeremy Liechty, presiding.

Meeting location was changed to follow social distancing guidelines as a result of the Coronavirus Pandemic.

Members Present: Burkholder, Fricke, Gray, Eisenbach, Braidic, Tadena  
Members Absent: None

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Fricke, seconded by Mr. Eisenbach, to approve the May 12, 2020 minutes with one correction. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mrs. Braidic, to approve the bills as presented; total non-payroll of \$4,559.33 and payroll of \$7,686.38 for a total of \$12,245.71. Voting: All Yea.

RESOLUTION NO. 2020-682: TRANSFERRING FUNDS FROM THE GENERAL FUND TO THE PARK FUND. Motion was made by Mr. Tadena, seconded by Mr. Gray, to adopt Resolution No. 2020-682 as read. Voting: All Yea.

Motion was made by Mr. Tadena, seconded by Mr. Eisenbach, to approve the current credit card statement in the amount of \$487.90. Voting: All Yea.

Council reviewed a lot split request for Greg Amstutz who is purchasing a portion of the Hilty Home Real Estate. Motion was made by Mr. Fricke, seconded by Mr. Burkholder, to accept the lot split as presented. Voting: All Yea.

Council reviewed the Sensus Software and Hardware Support agreement which covers the software and hardware related to the water/sewer reading and billing process. It was the consensus of Council to have Fiscal Officer, Kimberly Reese, execute the agreement for the Standard Support Program at an annual cost of \$2,500.00.

Council reviewed the newsletter that will be going out to all residents. Saturday, June 27<sup>th</sup> was set as the town-wide annual trash day from 8:00 a.m. - 12:00 p.m. at the Community Center. The annual car show will be held on Friday, August 7<sup>th</sup>. Ted Fest will be held on Saturday, August 8<sup>th</sup>.

Village Administrator, Rick Morrison, reported on the following: 1) Metzger Masonry Inc. has been notified that the village has accepted their estimate for installing two new doors at the Park restrooms. 2) Received a quote from E. Lee Construction for concrete and stone work for the bell tower and concrete base repairs as well as repairs to the Park entrance columns. (Concrete base \$8,390.00 / Bell tower and columns \$12,745.00) Council asked that Mr. Morrison look into making an insurance claim for the needed repairs to the entrance columns. 3) Lift station project began on May 18<sup>th</sup>. Due to flooding the next day, their equipment had to be moved to higher ground quickly which is why some ground is now torn up. When the project is completed, the contractor will fix these areas. 4) Village received a PEP Safety Grant for just under \$1,000.00 for new portable stop signs and stands. So now instead of having to borrow these from ODOT when needed, the village will have their own. 5) Hydrants throughout town are being flushed, along with flushing the static pressure. Gallons per minute are also being tested on each hydrant. 6) Checking for options and prices for a Public Notice Sign for the Village Administrator building. 7) Military banners are being ordered by families through the Putnam County Veterans Service Commission. Villages participating in this program will hang the banners each year from Memorial Day to Veterans Day. Anyone interested in purchasing a banner can contact the Putnam County Veterans Service Commission directly. 8) Need to determine how many drain outlets are in the bus garage before an estimate can be prepared, currently working on this. 9) Riley Larcom returned this year for seasonal employment and

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started working a few weeks ago. Silas Schmenk will be starting on Monday, June 1<sup>st</sup>.

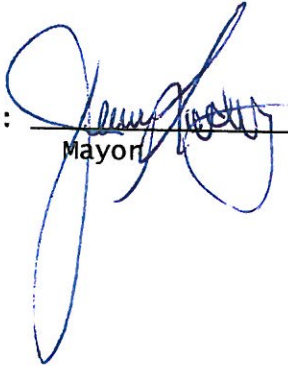
Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to contract with E. Lee Construction for bell tower, wall base, and column repairs at Park entrance in the amount of \$12,475.00 and \$8,390.00 for concrete and stone base repair at the bell tower. Voting: Burkholder-Aye; Eisenbach-Aye; Gray-Aye; Fricke-Aye; Braidic-Aye; Tadena-Abstain.

Mayor Liechty informed Council that the village's equipment listing was reviewed by himself, Rick Morrison and Tim Gray in order to determine what equipment should be insured for actual cash value versus replacement cost. Changes have been sent to Mr. Rob Fawcett with UIS Insurance for pricing.

Council discussed several properties in town that have received letters for maintenance and mowing violations. Residents have begun cleaning up/repairing or have told the village that they will begin soon. Two new properties will receive letters and one business property will be asked to put up a fence. Council also discussed purchasing new benches for downtown. Mr. Morrison will get quotes for replacing the benches.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Tadena, seconded by Mrs. Braidic. Voting: All Yea.

SIGNED:

  
Mayor

SIGNED:

  
Fiscal Officer