

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, January 14, 20 20

The Pandora Village Council met in Regular Session on Tuesday, January 14, 2020 at 7:00 PM at the Municipal Building with Mayor, Jeremy Liechty presiding.

Members Present: Burkholder, Eisenbach, Gray, Fricke, Braidic, Tadena
Members Absent: None

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Gray, seconded by Mr. Burkholder, to nominate Mr. Fricke as Council President. Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, for nominations to cease. Voting was done by paper ballot, resulting in five yes votes and one abstention. Mr. Fricke elected Council President for 2020.

Motion was made by Mr. Tadena, seconded by Mr. Eisenbach, to approve the December 10, 2019 minutes. Voting: All Yea

The Riley Township Trustees were unable to attend the meeting as planned but have rescheduled for the next meeting, January 28th. Chief Kinsinger did inform Mayor Liechty that they have found a Spartan truck which is \$70,000.00 less than the Pierce Freightliner Pumper truck that they were originally looking at. Details as to the truck and financing will be discussed at the next meeting with the Trustees.

Volunteer Fire Department expenses were reviewed from July 1, 2019 - December 31, 2019. The village's share of these expenses was \$6,951.40. Motion was made by Mr. Tadena, seconded by Mr. Gray, to approve said expenses. Voting: All Yea.

Motion was made by Mr. Tadena, seconded by Mrs. Braidic, to approve the bills as presented: (December 7-31, 2019 Review) Total non-payroll of \$46,537.69 and payroll of \$27,113.56 for a total of \$73,651.25. (January 1-10, 2020) Total non-payroll of \$20,036.33 and payroll of \$17,463.63 for a total of \$37,499.96. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mrs. Braidic, to approve the Fund Summary, Bank Reconciliation and Bank Balance Reports for December, 2019. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the Revenue and Appropriation Summary Reports for December, 2019. Voting: All Yea.

ORDINANCE NO. 593-2019: AN ORDINANCE REPLACING ORDINANCE NO. 587-2018 (FIXING RATES AND CHARGES FOR SEWERAGE SERVICE FOR THE VILLAGE OF PANDORA, PUTNAM COUNTY, OHIO IT'S INHABITANTS AND OTHER USERS) Motion was made by Mr. Fricke, seconded by Mr. Burkholder, to place Ordinance No. 593-2019 on its second reading with the following amendment: Move item "C" under Section 1 to page 1 following the rate listing. Voting: All Yea.

Motion was made by Mr. Tadena, seconded by Mr. Eisenbach, to approve the credit card statement from December in the amount of \$129.23. Voting: All Yea.

Fiscal officer, Kimberly Reese, presented to Council for review, a chart of current water and sewer rates and the new rates that reflect the annual 1.5% increase to water and .75% increase to sewer rates, effective with the January, 2020 billing.

Motion was made by Mr. Tadena, seconded by Mr. Fricke, to approve an Encroachment Easement for Kristopher and Ami Sherer, parcel no. 49-058160.0000. Voting: All Yea.

Mayor Liechty reviewed with Council an email he received from Michael Lenhart, Putnam County Engineer, regarding the County's Chip Seal Program. This program pays for the portion of road located in the

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village limits when the road will be chip sealed by the county for the purposes of uniformity and longevity. If the county plans on paving a road, then the portion of road located in the village limits would require the village to pay for that portion. The county is planning on chip sealing County Road 5 in 2020. They are hoping to start at S.R. 12 and go to U.S. 224 which will also include a fog seal and striping. The village's portion of this project is valued at \$12,000.00 which will be paid by the county under this program. It was the consensus of Council to approve this project at no cost to the village.

Village Administrator, Rick Morrison, reported on the following: 1) would like Council to consider moving forward with another phase of the proposed sidewalk repairs from Precision Concrete Cutting. The two phases remaining are at a cost of \$4,688.75 and \$5,688.28. 2) The roof on the municipal garage has been sealed multiple times but may now need replaced, will work on getting a quote for this project. 3) The fire station lot needs cracks repaired. 4) The preconstruction meeting for the Lift Station Replacement Project was held on January 3rd. April-May, 2020 will be the start date as there is a 2-4 month lead time on the equipment. Completion date is set for August 1, 2020. If the electric needs to be moved there will be an additional cost of \$5,000-\$6,000 to the village for this work, waiting on the electrician's suggestion on this. 5) Ohio Sanitation has the village on their schedule for catch basin cleaning. 6) Bell Tower and Pillars need repaired at the Park, trying to find someone who is interested in doing this work. 7) Met with Ohio Rural Water regarding GIS system for valves and hydrants. They offer equipment to use, training on using the equipment and they do some of the work. RCAP does all of the work, currently waiting on estimates to determine best company to go with. 8) Will probably need to replace dump trucks in the next 3-5 years. 9) Aerator rack needs rebuilt at the water plant, getting an estimate for this work.

Mayor Liechty presented the annual Mayoral Address before Council. (Please see attached)

Councilman Tim Gray will now serve as chairman on the Streets, Alleys, Sidewalks, Curbs, Signs, Lights and Marking Committee and will no longer serve on the Fire and Law Enforcement Committee. Councilman Steve Tadena will now serve on the Fire and Law Enforcement Committee and no longer serve on the Streets, Alleys, Sidewalks, Curbs, Signs, Lights and Marking Committee.

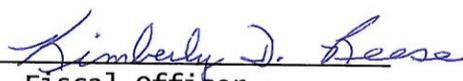
Motion was made by Mr. Tadena, seconded by Mr. Burkholder, to contribute \$2,000.00 to each full time employee's HSA account for 2020. Voting: All Yea.

Motion was made by Mr. Fricke, seconded by Mr. Burkholder, to move into Executive Session to discuss the potential sale of land. Voting: All Yea. (8:37 PM). Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to move from Executive Session to Regular Session. Voting: All Yea. (9:20 PM).

Motion was made by Mr. Burkholder, seconded by Mr. Tadena, to decline the sale of park land to Life Wise Academy. Voting: All Yea.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Fricke, seconded by Mr. Burkholder.

SIGNED: 
Mayor

SIGNED: 
Fiscal Officer

MAYOR'S 2020 STATE OF THE VILLAGE REPORT
JANUARY 14, 2020
MAYOR, JEREMY LIECHTY

The year of 2019 was business as usual for the Village of Pandora.

In January we welcomed Rick Fricke back to the council upon the absence of a council seat.

The village replaced the aging tractor that had been servicing the village for many years. With the new John Deere 5065E utility tractor, the Village will be able to utilize the more up to date capabilities of the unit servicing the village into the new decade.

Several parcels were approved by the council for the "Application for Placement of Farmland in an Agricultural District" including the village's acreage outside of the Village of Pandora Corporation.

In May, Village Administrator Rick Morrison notified the council that the village received a Safety Council Award sponsored by the Ohio Bureau of Worker's Compensation and the Putnam County Community Improvement Corp. This award represented no work place injuries for the year of 2018. The Council and I can't stress enough the importance of work place safety and we thank you for all of your diligence and work year after year with no injuries.

July 2019 the Putnam County CIC reported that the general warranty deed was signed for the sale of land where the Dollar General store would be located in the industrial park. Rick worked diligently with the construction crew obtaining the easement for the village and the daily questions that would occur. Dollar General opened for business the third week of November after only 60+ days when the first shovel struck ground.

After receiving no bids for the lift station replacement in mid-summer, the council approved for the rebid of the project again with Choice One. There several bids received for the December 5, 2019 bid opening. The Village Council awarded the bid to Peterson Construction Co. out of Wapakoneta Ohio in the amount of \$254,000. This facility will replace the old lift station from the '70s and should be completed by July or mid-August 2020

In closing, the village ended 2019 in sound financial condition due in part by the management practices of the Village Council, and in large part of our village leadership team: Kim Reese-Fiscal Officer, Rick Morrison -Village Administrator and Scott Stant -Police Chief . I, on behalf of council and the residents of Pandora, thank our staff, employees and village police officers for their diligence and dedication. With you, Pandora is a great place to live.