

## RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, January 28, 20 20

The Pandora Village Council met in Regular Session on Tuesday, January 28, 2020 at 7:00 PM at the Municipal Building, with Mayor, Jeremy Liechty, presiding.

Members Present: Burkholder, Eisenbach, Gray, Fricke, Braidic, Tadena  
Members Absent: None

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Burkholder, seconded by Mr. Tadena, to approve the January 14, 2020 minutes. Voting: All Yea.

Riley Township Trustees; Mark Kinsinger, Bill Schroeder, Greg Amstutz as well as Fiscal Officer Marcia Schutz and Fire Chief Jason Kinsinger were present to discuss with Council the potential purchase of a new pumper fire truck. Chief Kinsinger reported that they would like to purchase a new Freightliner Truck with a purchase price of \$329,000.00. There are two ladders included but no other equipment. They will need to purchase new hoses, Chief Kinsinger will get a better estimate on this cost and report back to Council. This is the same truck that the department currently has, only new. This truck will be made to order with an expected completion date of December, 2020 and will come with a 6 month warranty. It was the consensus of Council to move forward with this purchase with the village paying half of this cost from the Income Tax Fund. Chief Kinsinger stated that the current pumper truck will be kept in service to use for a back up. Keeping this truck will also add age to the fleet which will assist with grant funding in the future.

Commissioner John Schlumbohm was present to discuss with Council and the Trustees, the possibility of establishing a recycling program for village and township residents in Pandora. There may be a recycling container that would be available in the County and if interested, this could be brought to Pandora for 1 week every month. The village and township could work together as determining a location, preparing a concrete surface to set the container(s) on and setting up a surveillance system. If it is determined that a full time recycling program would be more desirable, containers would have to be purchased at a cost of \$15,000.00 each. Commissioner Schlumbohm stated that there would be possible grant money available to assist with purchasing containers. Village and Township officials will discuss this and contact Commissioner Schlumbohm if they are interested in moving forward with said project.

Motion was made by Mr. Eisenbach, seconded by Mr. Tadena, to approve the bills as presented; total non-payroll of \$25,637.88 and payroll of \$9,216.33 for a total of \$34,854.21. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the current credit card statement in the amount of \$268.01. Voting: All Yea.

Council conducted the quarterly review of Procurement and Credit Card accounts currently held by the village as well as the listing of employees that have issued cards on these accounts. Council President, Mr. Fricke, signed off on the Procurement Card account and Mayor Liechty, signed off on the Credit Card account.

ORDINANCE NO.593-2019: AN ORDINANCE REPLACING ORDINANCE NO. 587-2018 (FIXING RATES AND CHARGES FOR SEWERAGE SERVICE FOR THE VILLAGE OF PANDORA, PUTNAM COUNTY, OHIO IT'S INHABITANTS AND OTHER USERS) Motion was made by Mr. Fricke, seconded by Mr. Eisenbach, to adopt Ordinance No. 593-2019 as read for its third and final reading. Voting: All Yea.

RESOLUTION NO. 2020-679 ANNUAL APPROPRIATION RESOLUTION: A RESOLUTION TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PANDORA, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020. The Finance Committee previously reviewed and



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approved the Appropriation Resolution at the Fund-Function-Object Code Level. Upon the Finance Committee's recommendation, motion was made by Mr. Fricke, seconded by Mr. Eisenbach, to adopt Resolution No. 2020-679 as read. Voting: All Yea.

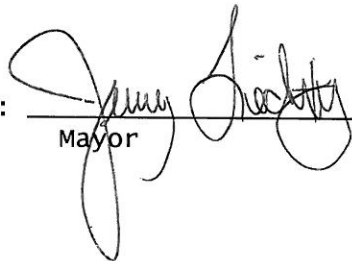
Council reviewed the Water Forgiveness Request Form which listed one resident requesting a one-time calendar year forgiveness on their January bill due to an undetected water leak. Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve said request. Voting: All Yea.

Village Administrator, Rick Morrison, reported on the following: 1) Received an estimate from Niese in the amount of \$22,800.00 for a double crimp seam roof at the city garage. The current roof is the original and needs to be replaced. Mr. Morrison is currently waiting on estimates from other companies. 2) RCAP sent information on their GIS system. Will now compare with other systems to determine which system would be the best to go with. 3) The heater is no longer working in the shop. The cost to repair this is estimated at \$360.00. 4) Had a meeting with Scott Strahley and he needs for the village to provide long-term planning needs for water infrastructure, for the required Asset Management plan, for the next 5-10-20 years. 5) The aerator rack at the water plant needs rebuilt. Sarka, out of Kalida, rebuilt the one for Columbus Grove at an approximate cost of \$10,000.00. The EPA would need to approve this before moving forward. 6) There have been two water main breaks in the last couple of weeks which have been fixed.

Council discussed Long Term Planning needs. Will continue to review and update planning worksheets over the next few Council meetings.

Motion was made by Mr. Fricke, seconded by Mr. Burkholder, to move into Executive Session to discuss the potential purchase of property. Voting: All Yea. (8:55 PM). Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to move from Executive Session to Regular Session. Voting: All Yea. (9:24PM)

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Burkholder, seconded by Mr. Eisenbach. Voting: All Yea.

SIGNED:   
Mayor

SIGNED:   
Fiscal Officer