

## RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, March 12, 2019

The Pandora Village Council met in Regular Session on Tuesday, March 12, 2019 at 7:00 PM at the Municipal Building with Mayor, Jeremy Liechty, presiding.

Members Present: Burkholder, Eisenbach, Gray, Fricke, Braidic, Tadena  
Members Absent: None

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Fricke, seconded by Mr. Eisenbach, to approve the February 26, 2019 minutes. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Gray, to approve the bills as presented: Total non-payroll of \$111,123.68 and payroll of \$16,430.88 for a total of \$127,554.56. Voting: All Yea.

Motion was made by Mr. Tadena, seconded by Mr. Eisenbach, to approve the Fund Summary, Bank Reconciliation and Bank Balance Reports for February, 2019. Voting: All Yea.

Motion was made by Mr. Eisenbach, seconded by Mr. Tadena, to approve the Revenue and Appropriation Summary Reports for February, 2019. Voting: All Yea.

Mr. Rob Amstutz, Pandora-Gilboa Recreation Committee, was present to provide Council an update on the old football light installation for the ball fields at the Park. He informed Council that the poles have been set and the trench work has been done. Completion of the lights is slated for April. He requested from Council the \$1,500.00 that was approved for the light installation on October 9, 2018 as the committee has raised the remainder of the funds needed to complete the electric work for the lights. It was the consensus of Council to approve this payment. Mr. Amstutz also informed Council that a Ball Diamond Usage form has been created and posted to their website along with contact numbers, the old scoreboard was removed and he asked for Council approval for the installation of a new scoreboard at Diamond 1 which Council approved.

RESOLUTION NO. 2019-673 - A RESOLUTION TRANSFERRING FUNDS FROM THE GENERAL FUND TO THE PARK FUND. Motion was made by Mr. Tadena, seconded by Mr. Fricke, to adopt Resolution No. 2019-673 as read. Voting: All Yea.

ORDINANCE NO. 589-2019 - AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2019 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF PANDORA, OHIO. Motion was made by Mr. Fricke, seconded by Mr. Burkholder, to adopt Ordinance No. 589-2019 as read for its third and final reading. Voting: All Yea.

Council reviewed the Water Forgiveness Request Form which listed one resident and one multi-user requesting a one-time calendar year forgiveness on their February bill due to an undetected water leak. Motion was made by Mr. Burkholder, seconded by Mr. Gray, to approve said requests. Voting: All Yea.

Council reviewed the Mayor's Committee Appointments for 2019, see attached. Motion was made by Mr. Burkholder, seconded by Mr. Gray, to accept the Mayor's appointments for 2019. Voting: All Yea.

Fiscal Officer, Kimberly Reese, provided information on Agricultural Districts to Council. An agricultural district provides protection for farmers from nuisance lawsuits, defer expensive development assessments until the land is changed to a non-agricultural use, and offers state scrutiny of local eminent domain acquisitions in certain cases. It was the consensus of Council to have Mrs. Reese file an application with the Putnam County Auditor's office to form agricultural districts for the village's qualified land.

RECORD OF PROCEEDINGS

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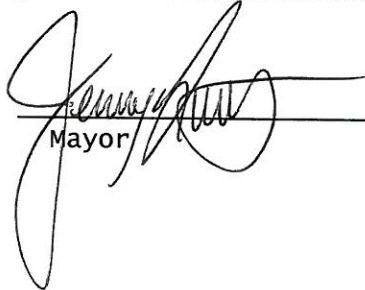
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Village Administrator, Rick Morrison, reported on the following:

- 1) Precision Concrete gave a demo of their product for the repair of sidewalks. They offer a complete survey of town sidewalks free of charge. They will be conducting a survey for the village.
- 2) Met with Choice One Engineering regarding the potential new water tower. They are going to look at our distribution system to see if the water tower can go to a different location than what was previously proposed which could result in a shorter run. Due to wanting to do further research on the best location for the water tower, it was decided to not apply for funding this year as the deadline for submitting applications is April 5<sup>th</sup>.
- 3) Dollar General has agreed to provide an easement for the water line if the village chooses to use the original proposed site for the water tower. They are not willing to move the placement of the store on the property due to the amount of engineering work that has already been completed. They currently have 95% of the civil permits completed and the plat map has been submitted to the county. Mr. Morrison was told that they are anticipating mid June to close on the land purchase and that water and sewer needs to be in place on the property. Council asked that Mr. Morrison contact the CIC Director regarding negotiating money down for water and sewer installations prior to the closing.
- 4) Received a quote from R.A. Bores for installing sewer and water lines at the Dollar General site. The quote was \$6,767.80 with the village furnishing all materials for installing the water service.
- 5) Mr. Morrison contacted the State regarding the turning access off of State Route 12 into the Industrial Park with where the Dollar General store would be located. They stated that there would be no issues on their end as this would be located within the village corporation limits.


With no further business to discuss, the meeting was adjourned upon a motion by Mr. Fricke, seconded by Mr. Burkholder. Voting: All Yea.

SIGNED:



\_\_\_\_\_  
Mayor

SIGNED:



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Fiscal Officer



## 2019 VILLAGE OF PANDORA COMMITTEE APPOINTMENTS

### **Personnel:**

Chairperson – Rick Fricke, Diana Braidic

### **Finance:**

Chairperson – Diana Braidic, Paul Burkholder

### **Streets, Alleys, Sidewalks, Curbs, Signs, Lights, and Markings:**

Chairperson – Steve Tadena, Lee Eisenbach

### **Fire and Law Enforcement:**

Chairperson - Lee Eisenbach, Tim Gray

### **Buildings and Grounds:**

Chairperson - Paul Burkholder, Steve Tadena

### **Water, Sewer, Drainage, and Sanitation:**

Chairperson – Tim Gray, Rick Fricke

**Records Commission:** Chairperson – Jeremy Liechty, Secretary - Kim Reese, Rick Morrison, Scott Basinger, Rick Fricke

**Board of Tax Review:** Judy Stall-2 Years, Angela Gray-2 Years, Dwain Hall-2 Years

**Representative to Putnam County CIC:** Rick Morrison

**Representative to Port Authority of NW Ohio:** Rick Morrison

**Representative to Tax Incentive Review Council Regarding CRA:** Rick Morrison (Council), Kim Reese (Council) Steve Doseck (School)

**Zoning Commission:** Tom McCullough – 4 years, Cary Arthur – 3 Years, Diana Braidic - 2 Years, Angela Gray – 1 Year, Mark Painter – 1 Year

**Zoning Board of Appeals:** Judy Stall – 3 Years, Lori Painter – 2 Years, Rick Fricke – 1 Year, Nate Neuenschwander - 5 Years, Kevin Swary –4 Years

**Zoning Inspector:** Rick Morrison

**Village Review Board:** Mayor – Jeremy Liechty, Council – Steve Tadena, Fire Chief – Jason Kinsinger

**Tree Commission:** Paul Burkholder, Rick Morrison, Lee Eisenbach

**CRA Housing Council:** Rick Fricke – 1 Year (Village Council), Lee Eisenbach – 1 Year (Village Council) Gary Hilty 1 - Year , Steve Doseck – 1 Year (School Board) Dick Wahl – 1 Year (School Board)

**Housing Officer:** Rick Morrison

**A/L Community Center Board:** Chairman – Brian Miller, Secretary/ Treasurer - Kevin Vance Operations - Roy Hermiller and Sean Duling, Brian Norton, Trustee - Kevin Swary – Village Liaison – Tim Gray.

**A/L Community Center Operations Coordinator** – Gina Schlumbohm

**Fire Prevention Officer:** Jason Kinsinger